

# **Executive Committee**

2nd August 2011

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## **MINUTES**

### **Present:**

Councillor Carole Gandy (Chair), Councillor Michael Braley (Vice-Chair) and Councillors Juliet Brunner, Greg Chance, Brandon Clayton, Malcolm Hall, Jinny Pearce, Debbie Taylor and Derek Taylor

### **Also Present:**

### **Officers:**

K Dicks, C Flanagan, C John, T Kristunas and J Pickering

### **Committee Services Officer:**

D Sunman

#### **42. APOLOGIES**

There were no apologies for absence.

#### **43. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **44. LEADER'S ANNOUNCEMENTS**

The Chair advised the Committee that the following items of business, scheduled on the Forward Plan to be dealt with at this evening's meeting, had been rescheduled to a later meeting of the Committee:

- Town Centre Landscape Improvements (including Church Green); and
- Solar Panel Scheme

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Chair

**45. MINUTES**

**RESOLVED that**

**the minutes of the meeting of the Executive Committee held on 12th July 2011 be confirmed as a correct record and signed by the Chair.**

**46. EMPLOYMENT POLICIES - REVIEW**

The Committee received a report which sought approval for a number of revised employee policies.

Officers reported that the revised policies had been developed and agreed with the trade unions.

Members thanked Officers and trade unions representatives for their involvement in this important work.

Members were informed that a final pay model and relevant equality impact assessments had been sent to UNISON National Office and that it was anticipated that a timeline would be received from them within the next two weeks.

**RECOMMENDED that**

**the following Employment Policies be approved:**

- **Annual Leave Entitlements;**
- **Committee Allowance Policy;**
- **Services in Non Regular Forces Policy;**
- **Flexitime Policy;**
- **Travelling and Subsistence Policy;**
- **Job Evaluation Policy;**
- **Reorganisation and Change Policy.**

**47. INFORMATION SHELTERS - REQUEST TO DISCONNECT ELECTRICITY / DEMOLISH SITES**

Members considered a report which sought approval to demolish the five existing tourist information shelters located at key gateway sites on entrances to the town.

Officers reported that the shelters were in a poor state of repair, the information and maps were out of date and that there was no evidence of them being well used. Significant funding would be required if the shelters were to remain including £4,690 per annum in electricity costs, which contributes unnecessarily to the Council's carbon footprint.

Members were informed that following a successful bid by Worcestershire County Council to the Department of Transport to roll out the 'Choose how you Move 2' project, money would be available to provide six information kiosks in Redditch. This project had been designed to encourage more sustainable transport in the town.

**RECOMMENDED that**

- 1) **the information shelters be demolished and the lighting system be disconnected; and**
- 2) **the annual budget for electricity consumption for 2011/12 be diverted into the energy efficiency 'spend to save' fund.**

**48. OVERVIEW AND SCRUTINY COMMITTEE**

The Committee received the minutes of the meeting of the Overview and Scrutiny Committee held on 5th July 2011.

**RESOLVED that**

**the minutes of the meeting of the Overview and Scrutiny Committee held on 5th July 2011 be received and noted.**

**49. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS ETC.**

There were no minutes or referrals under this item.

**50. ADVISORY PANELS - UPDATE REPORT**

The Committee received an update on the work of the Advisory Panels and similar bodies and noted the following meeting dates:

- Housing Advisory Panel: 5th September 2011
- Planning Advisory Panel 9th August 2011

**51. ACTION MONITORING**

The Committee received an Action Monitoring report.

**RESOLVED that**

- 1) **the report be noted;**

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- 2) **a report on the disposal and future of Park House (Evesham Street) be deferred to the meeting of the Executive Committee on 13th September 2011; and**
- 3) **a report be produced by Officers detailing the financial impact of Shared Services on the participating Councils in respect of matters including savings to date, set-up costs and redundancy costs.**

The Meeting commenced at 7.00 pm  
and closed at 7.32 pm

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Chair